



BOARD OF COMMISSIONERS MEETING

April 12, 2022

5:00 p.m. Family Medical Building Room G and via Zoom

MINUTES

PRESENT:

Gary Oestreich, Chairman
Jerry Bowes, Vice-Chairman
Evon LaGrou, Secretary

Brent Yusi, Commissioner
Ellen Delaney, Commissioner

STAFF:

Alan Fisher, Administrator
Holly Stanley, CFO
Afton May, RN, Director of QAPI
Dr. Jennifer Thill, Chief Medical Officer
Carol Neely, Assistant CNO

Winnie Adams, RN, CNO
Randy Coffell, HR Director
Becky Corson, Clinic Administrator
Dr. Robie Sterling, Chief of Staff
Megan Barton, Operations & Risk Manager (scribe)

Guest: Kori Jackson, EWU Student Intern; Jaime Minnock, RN

- I. The meeting called to order at 5:00 pm by the Chair.
 - A. Acceptance/Changes to Agenda
 - i. **Commissioner Yusi moved to accept the agenda as presented. Commissioner LaGrou seconded. With no further discussion the motion passed unanimously.**
 - B. Approval of Minutes of March 21, 2022 Special Board Meeting
 - i. **Commissioner Bowes moved to accept the minutes of March 21, 2022 as presented. Commissioner LaGrou seconded. With no further discussion the motion passed unanimously.**
 - C. Approval of Minutes of March 22, 2022 Board Meeting
 - i. **Commissioner Bowes moved to accept the minutes of March 22, 2022 as presented. Commissioner Delaney seconded. With no further discussion the motion passed unanimously.**
- II. Introduction: Jaime Minnock, MSN, RN, NE-BC, Reporting Abstractor/Infection Control/Employee Health
- III. Commissioner Committee/Liaison Reports:
 - A. Finance: scheduled to meet in two weeks.

- B. Facilities/Equipment: Commissioner Yusi presented on the recent meeting including the OR Risk Assessment regarding a wet procedure room, the aged pipeline under acute care, FEMA reimbursement, and securing the medical gas cylinders.
 - i. OR Risk Assessment
 - Commissioner Yusi moved to accept the OR Risk Assessment as presented. Commissioner Bowes seconded. With no further discussion the motion passed unanimously.**
- C. Internal Relations: scheduled to meet tomorrow.
- D. External Relations: scheduled to meet on Monday.
- E. Executive: has not met.
- IV. Administrator Report: Alan provided an update on several projects including the CHART Model, the deadline to respond is in November. (Dr. Sterling joined the meeting at 5:07 pm.)
- V. Nursing Operations Report: Winnie and Carol reviewed the submitted report as well as comments from nursing staff.
- VI. Clinic Report: Becky provided a verbal report including training has been completed for staff and providers on the new US machine; completed the AIMs grant with UW. Expecting an additional \$60,000. Becky announced she is retiring July 1st.
- VII. Medical Staff Report: Dr. Thill provided a verbal report including an update on the hospital program, improving process for psychiatric patients in the emergency department for medication management and referral to psychiatric facilities, and reviewed the recent emergency room statistics. Continuing to focus on left without being seen and patients leaving against medical advice statistics.
- VIII. Old Business
- IX. New Business:
 - A. March Personnel Report: Randy reviewed the submitted reports and discussed the employee referral bonus program and the new recruiting programs.
- X. Comments/Announcements:
 - A. Next Board Meeting: April 26, 2022 at 5:00 pm Room G and via Zoom
 - B. Next scheduled committee meetings:
 - i. Finance Committee Meeting: April 25, 2022 at 3:45 pm
 - ii. Facilities Committee Meeting: April 12, 2022 at 4:00 pm
 - iii. Internal Relations Committee Meeting: April 13, 2022 at 11:30 am
 - iv. External Committee Meeting: TBD
 - v. Executive Committee Meeting: May 12, 2022 at 7:00 am
 - vi. Quality Committee: April 12, 2022 at 11:30 am
- XI. Executive Session: At 5:20 pm the Chair called for a five minute break and announced the Board would move into Executive Session citing RCW 42.30.110(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. Executive Session began at 5:26 pm. At 6:08 pm the board excused the staff and continued Executive Session.

XII. Adjourn: Commissioner Jerry Bowles moved to adjourn. Commissioner Don LaGrou seconded the motion. With no further discussion the motion passed unanimously. The meeting was adjourned at 5:06 p.m.
6:08

Harold Oastreich
~~Jerry H. Bow~~
Chairperson

Jerald H. Bowles
Vice Chairperson

Allen Delaney
Commissioner

Brad G. Jew
Commissioner

Em M. Page
Secretary

