



## BOARD OF COMMISSIONERS MEETING

September 28, 2021

5:00 p.m. in the Family Medical Building, Room C/D and via Zoom

### MINUTES

#### PRESENT:

Gary Oestreich, Chairman  
Evon LaGrou, Secretary  
Ellen Delaney, Commissioner

Jerry Bowes, Vice-Chairman  
Brent Yusi, Commissioner

#### STAFF:

Alan Fisher, Administrator  
Holly Stanley, CFO  
Richard Morales, Dir. of Marketing & PR  
Afton May, RN, Dir. Quality & PI

Winnie Adams, RN, CNO  
Randy Coffell, HR Director  
Megan Barton, Exec. Asst. (scribe)  
Dr. Jennifer Thill, Chief Medical Officer

GUESTS: Gillian Allen, Community Member

REGRETS: Dr. Jules Sleiman, Chief of Staff; Becky Corson, Clinic Administrator

- I. Meeting Called to Order:
  - A. Acceptance/Changes to Agenda
  - B. Commissioner Delaney added an Executive session for personnel at the end of the meeting.
    - i. **Commissioner Delaney moved to approve the agenda as amended. Commissioner Yusi seconded. Motion passed.**
  - C. Approval of Minutes of September 14, 2021 Board Meeting
    - i. **Commissioner Yusi moved to approve the minutes as presented. Commissioner Delaney seconded. Motion passed.**
- II. Consent Agenda
  - i. **Commissioner Yusi moved to approve the consent agenda as presented. Commissioner Delaney seconded. Motion passed.**
- III. Commissioner Committee/Liaison Reports:
  - A. Finance
    - i. Holly reviewed the August Financials/Monthly Patient Statistics as presented in the packet.
  - B. Facilities/Equipment: Next meeting is October 12<sup>th</sup>.
  - C. Internal Relations
    - i. Policy Review & Approval
      1. Handwashing Policy (DIETARY)

ii. **Commissioner Delaney moved to approve the revised policy as presented. Commissioner Bowes seconded. Motion passed.**

D. External Relations: Meets next week.

E. Executive:

i. Credentialing

ii. **Commissioner Yusi moved to approve the credentialing as presented. Commissioner Delaney seconded. Motion passed.**

IV. Quality Report

A. Afton reviewed the updated HICS Dashboard as shown on the screen. Discussion on time change for the Quality Committee meetings. Delaney will be attending Quality Committee meetings. The hospital is out of monoclonal antibodies and is dependent upon the State for allocations. The shipment the facility was to receive was damage due to temperature control issues during shipping; pharmacy is working on obtaining additional doses. Reviewed PPE, staff vaccination rate and accommodation requests, capacity and utilization rates.

V. Old Business: none added.

VI. New Business:

VII. Comments/Announcements:

A. Next Board Meeting: October 12, 2021 at 5:00 pm in Room C/D and Zoom

VIII. Executive Session: RCW 42.30.110(g) to discuss personnel. At 5:15 pm Commissioner Oestreich announced the Board would take a one minute break and move into Executive Session. Executive Session began at 5:18 pm. The Board reconvened into regular sessions at 5:31 pm.

A. **Commissioner LaGrou moved to allow a 3% cost of living increase to Alan Fisher as provided in his CEO contract. With Commissioner Delaney's second, the motion passed unanimously.**

IX. Adjourn: **Commissioner Bowes moved to adjourn. Commissioner LaGrou seconded the motion. With no further discussion the motion passed unanimously. The meeting was adjourned at 5:35 p.m.**

  
Chairperson

  
Vice Chairperson

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Commissioner

  
Commissioner

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Secretary