



BOARD OF COMMISSIONERS MEETING
September 14, 2021

5:00 p.m. Family Medical Building Room C/D and via Zoom

MINUTES

PRESENT:

Gary Oestreich, Chairman
Evon LaGrou, Secretary
Ellen Delaney, Commissioner

Jerry Bowes, Vice-Chairman
Brent Yusi, Commissioner

STAFF:

Alan Fisher, Administrator
Holly Stanley, CFO
Richard Morales, Dir. of Marketing & PR
Megan Barton, Exec. Asst. (scribe)
Dr. Jennifer Thill, Chief Medical Officer

Winnie Adams, RN, CNO
Randy Coffell, HR Director
Becky Corson, Clinic Administrator
Afton May, RN, Dir. Quality & PI

GUESTS: None.

REGRETS: Dr. Jules Sleiman, Chief of Staff

- I. Call to Order: Commissioner Oestreich called the meeting to order at 5:30 p.m.
 - A. Acceptance/Changes to Agenda
 - i. **Commissioner Bowes moved to approve the agenda as presented. Commissioner Delaney seconded. With no further discussion the motion passed unanimously.**
 - B. Approval of Minutes of August 10, 2021 Board Meeting
 - i. **Commissioner Yusi moved to accept the minutes of August 10, 2021 as presented. Commissioner Delaney seconded. With no further discussion the motion passed unanimously.**
 - C. Approval of Minutes of August 24, 2021 Board Meeting
 - i. **Commissioner Delaney motioned to accept the minutes of August 24, 2021 as presented. Commissioner Yusi seconded. With no further discussion the motion passed unanimously.**
- II. Commissioner Committee/Liaison Reports:
 - A. Finance: Scheduled to meet in two weeks.
 - B. Facilities/Equipment: Scheduled to meet in October.
 - C. Internal Relations: Scheduled to meet tomorrow.

- D. External Relations: Commissioner LaGrou and Richard reviewed the meeting and current campaigns. Discussion on what the Board can do to show they appreciate the staff.
- E. Executive: Met and reviewed credentialing which will be presented at the next meeting.
- III. Administrator Report: Alan provided a verbal report and discussed staff retention programs.
 - A. Assessment of Need: 0.5 FTE Hospital Patient Account Representative
 - i. **Commissioner Bowes moved to approve the Assessment of Need for an additional 0.5 FTE Hospital Patient Account Representative as presented. Commissioner LaGrou seconded. With no further discussion the motion passed unanimously.**
 - B. AWPMD Message on Vaccine Requirements for PHDs: Alan reviewed the handout that was included in the packet. MVH continues to follow all requirements and recommendations.
- IV. Nursing Operations Report: Reports a higher acuity of patients are being seen and reviewed difficulty in patient transfers causing patients to be boarded in the ED until beds become available. Reviewed the NETCCN to provide critical care provider consults for our providers.
- V. Clinic Report: Becky provided an update on the flooring project which is primarily being done at night to avoid interrupting the clinic processes, plan to be done in 5-6 weeks.
- VI. Medical Staff Report: Dr. Thill reported the hospital has been very busy, shared her appreciation to all of the providers who dedicate their time and energies to the patients.
- VII. Old Business: none
- VIII. New Business:
 - A. August Personnel Report: Randy reviewed the submitted report including 12 hires in August; several vacancies in the ED and having difficulty filling them.
- IX. Comments/Announcements:
 - A. Next Board Meeting: September 28, 2021 at 5:00 pm in the Family Medical Building Room C/D and via ZOOM
 - B. Commissioner LaGrou would like to attend the WSHA eSeries.
- X. Adjourn: **Commissioner Bowes moved to adjourn. Commissioner LaGrou seconded the motion. With no further discussion the motion passed unanimously. The meeting was adjourned at 5:25 p.m.**


Chairperson


Vice Chairperson


Commissioner


Commissioner

Secretary