



## BOARD OF COMMISSIONERS MEETING

August 10, 2021

5:30 p.m. via Zoom

### MINUTES

#### PRESENT:

Gary Oestreich, Chairman  
Evon LaGrou, Secretary  
Ellen Delaney, Commissioner

Jerry Bowes, Vice-Chairman  
Brent Yusi, Commissioner

#### STAFF:

Alan Fisher, Administrator  
Randy Coffell, HR Director  
Winnie Adams, RN, CNO  
Holly Stanley, CFO  
Dr. Jennifer Thill, Chief Medical Officer

Afton May, RN, Director of QAPI  
Richard Morales, Dir. of Marketing & PR  
Becky Corson, Clinic Administrator  
Megan Barton, Exec. Asst. (scribe)  
Dr. Jules Sleiman, Chief of Staff

- I. Meeting Called to Order: at 5:30 pm by Commissioner Oestreich.
  - A. Acceptance/Changes to Agenda
    - i. Will hold executive session RCW 42.30.110(g) for 10 minutes.
    - ii. **Commissioner Bowes moved to accept the agenda as presented. Commissioner Delaney seconded. With no further discussion the motion passed unanimously.**
  - B. Approval of Minutes of July 27, 2021 Board Meeting
    - i. **Commissioner Yusi moved to approve the minutes as presented. Commissioner Delaney seconded. With no further discussion the motion passed unanimously.**
- II. Commissioner Committee/Liaison Reports:
  - A. Finance: Scheduled to meet in two weeks.
  - B. Facilities/Equipment: Scheduled to meet quarterly, next meeting is October 12 at 4:30 pm. Brent did a walk-through at the clinic and reported the status.
  - C. Internal Relations: Meets tomorrow.
  - D. External Relations: Reviewed last week's meeting.
  - E. Executive: Have not met.
- III. Administrator Report
  - A. Governor Proclamation 21-14 Vaccine Mandate was reviewed and discussed.
- IV. Nursing Operations Report: Winnie provided a verbal report.
- V. Clinic Report
  - A. MVC Program Evaluation Report 2019-2020 was reviewed in detail.
  - B. Flooring project to be finished by end of September.

- VI. Medical Staff Report presented by Dr. Sleiman. A special Medical Staff meeting is scheduled next week to do case review, the regular meeting is scheduled in September.
- VII. Old Business:
  - A. Board Meeting Time
    - i. **Commissioner LaGrou moved to approve the change in board meeting times to 5:00. With Commissioner Yusi's second, the motion passed unanimously.**
- VIII. New Business:
  - A. July Personnel Report was reviewed. Since the publication of the report we have hired an additional 7 new staff. Turnover rate is 10.9% which includes retirees. Current healthcare average is 8-9%.
- IX. Comments/Announcements:
  - A. Next Board Meeting: July 27, 2021 at 5:00 pm via ZOOM
- X. Executive Session: RCW 42.30.110(g) to discuss personnel. At 6:05 pm Commissioner Oestreich announced the Board would take a one minute break and move into Executive Session for 10 minutes. Executive Session began at 6:06 pm. The Board reconvened into regular sessions at 6:16 pm.
- XI. Adjourn: **Commissioner LaGrou moved to adjourn. Commissioner Bowes seconded the motion. With no further discussion the motion passed unanimously. The meeting was adjourned at 6:18 p.m.**

  
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 Chairperson

  
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 Vice Chairperson

  
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 Commissioner

  
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 Commissioner

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 Secretary