



BOARD OF COMMISSIONERS MEETING

June 14, 2022

5:00 p.m. Family Medical Building Room C/D and via Zoom

MINUTES

PRESENT:

Gary Oestreich, Chairman
Jerry Bowes, Vice-Chairman
Evon LaGrou, Secretary

Brent Yusi, Commissioner
Ellen Delaney, Commissioner

STAFF:

Winnie Adams, Interim CEO
Holly Stanley, CFO
Afton May, RN, Director of QAPI
Dr. Jennifer Thill, Chief Medical Officer
Megan Barton, Operations & Risk Manager

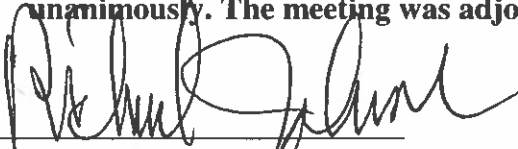
Amanda Olsen, Executive Assistant (Scribe)
Randy Coffell, HR Director
Dianna Osborne, Clinic Administrator
Dr. Robie Sterling, Chief of Staff

Excused: Jaime Minnock, Interim CNO/Reporting Abstractor/Infection Control

Guest: Chuck

- I. The meeting was called to order at 5:00 pm by the Chair.
 - A. Acceptance/Changes to Agenda
 - i. Add Executive Session RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.
 - ii. Add CEO Search Committee report under section II.
 - iii. **Commissioner Bowes moved to accept the agenda as corrected. Commissioner LaGrou seconded. With no further discussion, the motion passed unanimously.**
 - B. Approval of Minutes of May 24, 2022, Board Meeting
 - i. **Commissioner Delaney moved to accept the minutes of May 24, 2022, as presented. Commissioner LaGrou seconded. With no further discussion, the motion passed unanimously**
- II. Commissioner Committee/Liaison Reports:
 - A. Finance: Meets June 23, at 3:45 pm
 - B. Facilities/Equipment: Meets July 12, at 4:00 pm
 - C. Internal Relations: Met June 15, at 11:30 am. Will report next board meeting.
 - D. External Relations: Richard provided an update on current advertisements and upcoming community events.

- E. Executive: has not met.
- F. CEO Search Committee: Commissioners LaGrou and Delaney are in the process of reviewing all CEO applicants. Once screened, the resumes will be presented to the board to begin interviewing candidates.
- III. Administrator Report: Winnie reviewed the submitted report including the staff town hall meetings and feedback provided by staff.
- IV. Nursing Operations Report: no report.
- V. Clinic Report: Dianna provided a verbal report including clinic patient census and open positions.
- VI. Medical Staff Report: Has not met. Dr. Thill announced the retirement of Dr. McCluskey.
- VII. Old Business
- VIII. New Business:
 - A. May Personnel Report: Randy reviewed the submitted reports and discussed the employee referral current open positions, our low turnover rate, as well as internal transfers.
- IX. Comments/Announcements:
 - A. Next Board Meeting: June 28, 2022, at 5:00 pm in Room C/D and via Zoom
 - B. Next scheduled committee meetings:
 - i. Finance Committee Meeting: Jun 27, 2022, at 3:45 pm
 - ii. Facilities Committee Meeting: July 12, 2022, at 4:00 pm
 - iii. Internal Relations Committee Meeting: July 13, 2022, at 12:00 pm
 - iv. External Committee Meeting: July 5, 2022, at 3:45 pm
 - v. Executive Committee Meeting: September 8, 2022, at 7:00 am
 - vi. Quality Committee: July 12, 2022, at 11:30 am
- X. Executive Session: At 5:22 pm the Chair called for a two-minute break and announced the Board would move into Executive Session citing RCW 42.30.110(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. Executive Session began at 5:24 pm and closed at 5:59 pm.
- XI. Adjourn: **Commissioner Bowes moved to adjourn. Commissioner LaGrou seconded the motion. With no further discussion, the motion passed unanimously. The meeting was adjourned at 5:59 p.m.**



 Chairperson



 Vice Chairperson



 Commissioner

 Commissioner

 Secretary